



SET-UP & TEAR DOWN

Venue

Vern Burton Community Center or the Elks building (1st and Lincoln)

Your Commitment

- Show up on time or early for your shift.
- Check in with the Volunteer Coordinator. She will assign you to a team.

What your role entails

- Set up and Tear down have many working parts. Our Gold Star Crew (GSC) lead the set-up and tear down with their years of knowledge and experience. Your support role is equally important.
- Your team will be assigned to a task (often under the direction of our GSC). If you have questions or need assistance, please ask.
- Stay busy. Look for ways to help or ask for your next team assignment.
 - The Volunteer Coordinator will be ready with tasks that need to be completed from our Set-up or Tear down check lists.
- Be flexible and helpful. You may be asked to pause on a project you're working on in order to assist on another time-sensitive project.
- We work together as a team. The harder we all work, the more efficiently we can complete these responsibilities.
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Dress comfortably with closed toed shoes.

Our Commitment

We will provide:

- Tools and equipment to complete all necessary work
- Guidance or a team leader if you have questions about the task you have been assigned

In exchange for fulfilling your commitment, the Juan de Fuca Foundation for the Arts will provide you with a pass for the festival (based on hours completed). These can be picked up at the Volunteer Check-in Tent.