



Event: Juan De Fuca Festival of the Arts
Location: Vern Burton Parking Lot (Peabody and 4th Street)
Port Angeles, Washington 98362
Dates: Memorial Day weekend, May 28-31, 2010
Application Deadline: February 15th, 2010

Dear Vendors,

The **Juan de Fuca Festival of the Arts** is a four-day community celebration of Performance Arts including a street fair of quality merchandise and food vendors. The Juan de Fuca Festival is a non-profit educational organization dedicated to the development and promotion of the performing and visual arts for the cultural, educational, economic, and quality of life for the residents of the North Olympic Peninsula.

As such, our street fair reflects the same values, including high quality artisan wares, handcrafted and reseller items representing various cultures, and affordability for our community.

To ensure our vendors a successful show, we select quality vendors and avoid duplication. If we are familiar with your product, attendance the previous year, you do not need to send in photos. New vendors who have not participated in 2009 will need to include photos of product with completed application to be considered. Applications and payment are due by February 15th, 2010. We will begin mailing acceptance/non-acceptance letters to vendors by the end of March.

Our pricing structure for booths will be as follows: Non-Profit 10x10 = \$125; Artisan Vendor 10x10 = \$200, 10x20 = \$275; Reseller Vendor 10x10 = \$250, 10x20 = \$350; Food Booth below 10x15 = \$400, 10x15 above = \$450. Note: Processed foods such as jams, jellies, sauces are considered Artisan Vendor but do need to fill out form with Clallam County Health Department.

Festival Hours - Vendors set up on Thurs night after 6:00PM or Friday morning between 8:00AM -10:00AM to be open on Friday May 28th at 11:00AM. **We are a four-day show.** Street Fair hours on Friday, Saturday and Sunday are 11:00AM – 7:00PM. Hours on Memorial Day Monday are 11:00AM – 4:30PM. Food Vendors are encouraged to stay open later to catch customers attending later performances in the Vern Burton Center.

We look forward to your joining us at the Juan de Fuca Festival of the Arts and Street Fair. It was a pleasure to meet you last year and I look forward to this year. Please note that the festival is over a holiday weekend and special attention should be given to accommodations and travel times. More information is available on our website www.jffa.org, please visit for updates about the Festival and Street Fair.

Janet Gray,

Street Fair Coordinator
jffastreetfair@yahoo.com
360-683-1101
206-795-1485c

Our pricing structure for Food Booths as follows: Food Booth 10x15 and under = \$400, Food Booth 10x15 and above = \$450. Note: Processed/packageged foods such as jams, jellies, sauces are considered Artisan Vendor. Note: We do not take a percentage and fee includes electricity.

Food Booth Application Checklist/Requirements:

- Completed application with menu info and electrical appliance description.
- Clallam County Health Dept. Permit (Permit included to be sent directly to Clallam County)
- Ensure Washington State food handler’s permits for all booth workers
- Washington State sales tax registration (UBI) number
- Proof of insurance
- Covered booth. (Must have pop-up tent or trailer.)
- Fire extinguisher with minimum of 2A-10BC capacity
- Food-grade water hose to reach tap across street
- Heavy-duty electrical cords to reach plug and ensure plug compatibility before start of festival. Please make sure your cords are in good condition and capable of carrying your load.
- Booth fee of \$400/\$450 (Note: we do not take a percentage and includes electricity.)
- Cleaning Deposit in the form of a separate check for \$75 to guarantee proper attendance and cleaning

Payment Options: Booth fee, electricity fee, and RV fee may be paid by check or by credit card. Cleaning Deposit ONLY send as a separate \$50.00 CHECK; no money orders or credit cards. Checks made out to “JFFA”.

**Mail To: JFFA c/o Street Fair
PO Box 796
Port Angeles WA 98362**

Credit Card: Visa ___ **MC** ___ # _____ **Exp. Date** _____

Booth Fee _____ **RV Fee (\$75 optional)** _____

TOTAL _____

Name on card _____ **Billing address**

In consideration of acceptance, I, the applicant, agree to save and hold harmless officers, agents, and volunteers of the Juan de Fuca Festival from any loss or damage to persons or property due to the operation of my booth in connection with Festival activities and agree to defend such personnel from claims for such damages. I also pledge to sell only the items I have outlined on this application. **I have read and agree to abide by all terms and conditions for booth space as stated in the artisan vendor cover letter and this application.**

Signed: _____ **Date:** _____

Office Use Only:

Booth Fee: Date paid _____ Amount _____ Cash___ Check # _____ CC___ Deposit check # _____
Insurance ___ County permit _____ No. of Food handler’s permits _____ Photos_____ Menu_____ UBI _____
Application Accepted_____ Denied_____ Notified _____ Database updated _____ RV _____