



**Event:** Juan De Fuca Festival of the Arts  
**Location:** Vern Burton Parking Lot (Peabody and 4<sup>th</sup> Street)  
Port Angeles, Washington 98362  
**Dates:** Memorial Day weekend, May 28-31, 2010  
**Application Deadline:** February 15<sup>th</sup>, 2010

**Dear Vendors,**

The **Juan de Fuca Festival of the Arts** is a four-day community celebration of Performance Arts including a street fair of quality merchandise and food vendors. The Juan de Fuca Festival is a non-profit educational organization dedicated to the development and promotion of the performing and visual arts for the cultural, educational, economic, and quality of life for the residents of the North Olympic Peninsula.

As such, our street fair reflects the same values, including high quality artisan wares, handcrafted and reseller items representing various cultures, and affordability for our community.

The following outlines our vision for the street fair. Based on vendor response and community input, we are focusing on "fine arts" with an emphasis on painters, pottery, and fine art crafts. However, we will accept vendors with quality product that reflect the multi-cultural and music focus of the festival. We will limit the number of "reseller" vendors to 10% of total street fair vendors. We also will use mapping to separate those vendors that are considered "resellers" from the Artisan Vendors.

To ensure our vendors a successful show, we select quality vendors and avoid duplication. If we are familiar with your product, attendance the previous year, you do not need to send in photos. New vendors who have not participated in 2009 will need to include photos of product with completed application to be considered. Applications and payment are due by February 15<sup>th</sup>, 2010. We will begin mailing acceptance/non-acceptance letters to vendors by the end of March.

Our pricing structure for booths will be as follows: Non-Profit 10x10 = \$125; Artisan Vendor 10x10 = \$200, 10x20 = \$275; Reseller Vendor 10x10 = \$250, 10x20 = \$350; Food Booth below 10x15 = \$400, 10x15 above = \$450. Note: Processed foods such as jams, jellies, sauces are considered Artisan Vendor but do need to fill out form with Clallam County Health Department.

**Festival Hours** - Vendors set up on Thurs night after 6:00PM or Friday morning between 8:00AM -10:00AM to be open on Friday May 28th at 11:00AM. **We are a four-day show.** Street Fair hours on Friday, Saturday and Sunday are 11:00AM – 7:00PM. Hours on Memorial Day Monday are 11:00AM – 4:30PM. Food Vendors are encouraged to stay open later to catch customers attending later performances in the Vern Burton Center.

We look forward to your joining us at the Juan de Fuca Festival of the Arts and Street Fair. It was a pleasure to meet you last year and I look forward to this year. Please note that the festival is over a holiday weekend and special attention should be given to accommodations and travel times. More information is available on our website [www.jffa.org](http://www.jffa.org), please visit for updates about the Festival and Street Fair.

Janet Gray,

Street Fair Coordinator  
[jffastreetfair@yahoo.com](mailto:jffastreetfair@yahoo.com)  
360-683-1101  
206-795-1485c

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**ARTISAN/VENDOR APPLICATION**  
**Juan de Fuca Festival of the Arts**  
**www.jffa.org**  
**May 28-31, 2010**  
**Deadline February 15<sup>th</sup>, 2010**

**Company:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

Email: \_\_\_\_\_ Website address: \_\_\_\_\_

Postal Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_

Tax resale number (UBI) \_\_\_\_\_ Number of people who will be working in booth \_\_\_\_\_

**Check one of the following three categories:**

**Artisan Vendor** (I make all of the items sold)

**10x10- \$200**       **10x20- \$275**

**Reseller Vendor** (I do not make all/some of the items sold)

**10x10- \$250**       **10x20- \$350**

**Non-Profit/Community Group** (describe booth below)

**10x10- \$125**

Note: Processed/packaged foods such as jams, jellies, sauces are considered Artisan Vendor.

**Indicate any of the following additions to your booth**

Do you need electricity for your booth? (Limited booth spaces available for a **\$50** fee)

Do you need RV parking? Limited availability for a **\$75** fee, 3 nights, no tents.

**Detailed description of all products to be sold, activity in booth:**

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Have you been a JFFA Street Fair vendor before? \_\_\_\_\_ List years attended \_\_\_\_\_

Booth Set up Requests: (Let the coordinator know if you have preferences in regards to booth mapping.)

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**APPLICATION CHECKLIST:**

- Completed Application** (page 1)
- Booth Fee** (Check included made out to JFFA or Credit Card Information written below)
- Booth/Merchandise Photos:** If you did not attend last year or have added to your product line, please include a photo(s) of your product.
- Proof of Insurance:** Please enclose a copy of proof of insurance for your business.
- (UBI) number:** Please make sure that you recorded the UBI number for your business on page 1.
- Cleaning Deposit:** Please include a separate check for \$50 for cleaning deposit. If you leave your space **clean** at checkout, your Deposit Check will be returned or destroyed.
- Electricity Fee:** Include an additional \$50 on booth fee check if you require electricity for your booth.
- Optional RV parking fee** of \$75; the city does not allow tents, call Street Fair coordinator at 206-795-1485 prior to set up or at time of arrival to be assigned a spot.

**Payment Options: Booth fee, electricity fee, and RV fee may be paid by check or by credit card. Cleaning Deposit ONLY send as a separate \$50.00 CHECK; no money orders or credit cards. Checks made out to "JFFA".**

**Mail To: JFFA c/o Street Fair  
PO Box 796  
Port Angeles WA 98362**

<b>Credit Card: Visa</b> ___ <b>MC</b> ___ # _____ <b>Exp. Date</b> _____
<b>Booth Fee</b> _____ <b>Electricity (\$50 optional)</b> _____ <b>RV Fee (\$75 optional)</b> _____
<b>TOTAL</b> _____
<b>Name on card</b> _____
<b>Billing address</b>
_____
_____

In consideration of acceptance, I, the applicant, agree to save and hold harmless officers, agents, and volunteers of the Juan de Fuca Festival from any loss or damage to persons or property due to the operation of my booth in connection with Festival activities and agree to defend such personnel from claims for such damages. I also pledge to sell only the items I have outlined on this application. **I have read and agree to abide by all terms and conditions for booth space as stated in the artisan vendor cover letter and this application.**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office use only:**

Booth Fee: 10 x 10	___	10 x 20	___	Date paid	_____	Amount paid	_____	Cash	___	CC	___
Check #	_____	Deposit Check #	_____	UBI	_____	Photos	_____	Insurance	___	RV	_____
Electric	_____	# of badges	_____	Accepted	_____	Denied	_____	Notified	_____	Database update	_____
New	_____	Nonprofit	_____								